MASON TRANSIT AUTHORITY

The attached minutes of the Mason Transit Authority regular meeting held on the 15th day of May, 2018, were approved by the Mason Transit Authority Board, by motion, on this 19th day of June, 2018.

Kevin Shutty, Chair

Wes Martin, Vice-Chair

John Campbell, Authority Member

Kevin Dorcy, Authority Member

Terri Drexler, Authority Member

Randy Neatherlin, Authority Member

Deborah Petersen, Authority Member

Don Pogreba, Authority Member

Sandy Tarzwell, Authority Member

ATTEST: Tracy Becht, Clerk of the Board

DATE: June 19, 2018

Mason Transit Authority
Minutes of the Regular Board Meeting
May 15, 2018
Transit-Community Center
601 West Franklin Street
Shelton

OPENING PROTOCOL

CALL TO ORDER: 4:00 p.m.

Authority Voting Board Members Present: Kevin Shutty, Chair; Wes Martin, Vice Chair; John Campbell, Kevin Dorcy, Terri Drexler, Deb Petersen, Don Pogreba and Sandy Tarzwell. **Quorum met.**

Authority Voting Board Members Not Present: Randy Neatherlin.

Authority Non-voting Board Member Present: Bobby Joe Murray, Business Representative, IAM and AW, District Lodge 160.

Others Present: Tracy Becht, Clerk of the Board; Danette Brannin, General Manager; LeeAnn McNulty, Administrative Services Manager; Mike Ringgenberg, Operations Manager; and Kathy Geist, Outreach-Transit Planner. Also present, John Piety (MCTAB).

ACCEPTANCE OF AGENDA: Moved that the agenda for the May 15, 2018 Mason Transit Authority (MTA) regular board meeting be accepted and approved. **Campbell/Pogreba. Motion carried.**

PUBLIC COMMENT: [None]

CONSENT AGENDA

Moved to approve Consent Agenda items 1 – 3, as follows:

1. **Moved** to approve the draft minutes of the MTA Board regular meeting of April 17, 2018.

2. **Moved** that the Mason Transit Authority Board approve the financial reports for the period of April, 2018 as presented.

3. **Moved** that the Mason Transit Authority Board approve the payments of April 13, 2018 through May 10, 2018 financial obligations on checks #31261 through #31388, as presented for a total of $529,556.71.

Campbell/Tarzwell. Motion carried.

REGULAR AGENDA

UNFINISHED BUSINESS

1. **City of Shelton Interlocal Agreement –** Danette Brannin, General Manager, spoke to the Board of MTA's participation in the City of Shelton's downtown connector project by constructing a bus pullout at 8th and Alder for MTA riders that utilize the Timberland Library on fixed route services. The construction of the bus pullout will improve safety for users by providing a lighted shelter and ADA access. MTA will also purchase a bus shelter to be installed by the City, which will be separate from the Interlocal Agreement with the City of Shelton. Legal counsel also added that there is an Attorney General opinion with regard to transit and restrictions regarding paying for certain street improvements. **Moved** that the Mason Transit Authority Board approve Resolution No. 2018-07 and the attached Interlocal Agreement with the City of Shelton for facilitation of design and construction of a bus pullout at 8th and Alder Streets. **Drexler/Martin. Motion carried.**

2. **Belfair Park & Ride Building** – Ms. Brannin spoke with the Board seeking a final decision as to the additional square feet of the Belfair Park and Ride building; that governmental agencies and non-profits have expressed interest in leasing space; that MTA does not need the additional space at this time; and the benefits to North Mason. She also indicated that all of the T-CC space is leased by community service organizations which demonstrates a need to lease space by governmental agencies and non-profits. Ms. Brannin suggested that the additional space be left unimproved and that any leasing tenant make the improvements. There were discussions relating to costs per square foot and to MTA based on square feet. **Moved** that the Mason Transit Authority Board approve an additional 1,500 square footage at the Belfair Park & Ride Transit office building. **Campbell/Petersen. Motion carried.**

NEW BUSINESS

[None]

INFORMATIONAL UPDATES –

Ms. Brannin provided the Board with an update and general overview of the park and ride projects.

GENERAL MANAGER'S REPORT – Ms. Brannin had no additional information to add to the report.

COMMENTS BY BOARD MEMBERS –

Board member Drexler commented on the great numbers provided by the Maintenance team. She also brought up a comment made to her concerning MTA's evening buses between Shelton to Belfair and could we do some spot patrols. Ms. Brannin and Operations Manager, Mike Ringgenberg, indicated that neither of them had heard anything from drivers, who are on those buses. Board member Martin spoke of comments made concerning behaviors observed in the area around the T-CC. Ms. Brannin indicated that MTA has Lead Drivers on the T-CC platform to enforce the MTA rules of transit conduct, as well as the T-CC Superintendent, but that they cannot enforce those rules beyond MTA's property. Law enforcement is called when necessary. Board member Martin asked for information regarding frequency of calls to law enforcement. Ms. Brannin indicated that she will provide information and numbers at the next meeting.

Board member Petersen asked when can we have a Board meeting at the Johns Prairie facility so that the Board could see the bus wash? She also asked whether Belfair or Shelton would have the first roundabout?

Board member Dorcy thanked MTA for its partnership on the Alder Street Bus Pullout as the project was 100% grant funded.

PUBLIC COMMENT – Kathy Geist, MTA's new Outreach-Transit Planner, provided information regarding MTA's participation in the Forest Festival to be held on June 2. She also spoke of the two field trips with a total of 73 students that came to Mason Transit Authority and Riverdance Soaps. The students were from Shelton Preschool and Mason County Christian School. As is customary for the field trips, the students were divided into two groups and one-half was in the MTA maintenance shop and given an opportunity to see underneath the bus and then to get onto a bus. The other group is at Riverdance Soapworks learning a bit about chemistry and how to make fizzy bath items; then they switch. The students then get to take home a swag bag with informational items about MTA and the fizzy bath items from Riverdance Soapworks. A fun time was had by all!

John Piety said that MTA drivers know 90% of the riders they serve. He suggested that drivers come and talk to the Board concerning Board member Drexler's earlier comment. Mr. Piety stated he didn't think that charging fares is a solution.

Moved that the meeting be adjourned.

ADJOURNED 5:06 p.m.

UPCOMING MEETINGS

Mason Transit Authority
Regular Meeting
June 19, 2018 at 4:00 p.m.
Transit-Community Center
601 West Franklin Street
Shelton